



Exhibitor FAQ

May 1-3, 2007

Greater Tacoma Convention & Trade Center

Cost

The cost is \$350 before March 30th. After March 30th the fee will increase to \$400. Register at <http://www.ecy.wa.gov/events/hg/registration.htm>

Exhibit Space

Each Exhibitor will receive a 3'x8' space which includes a 2 ½ x 6' display table plus a chair. We make every effort to assure that each space receives high foot traffic.

Where?

All exhibits will be located on the 3rd floor of the Greater Tacoma Convention Center in the PreFunction North Hallways. All sessions will take place in the classrooms off of the hallway.

When can I set up?

The exhibit space will be open for you to set up between at 7:30 am – 9:00 on Tuesday May 1st. **Please do not come early to set up as the exhibit space will not be available.** Registration is open at 7:30 am on Tuesday, May 1st and the keynote will begin at 8:15 am

Will the space be secure?

No. Exhibits will be in a public hallway space. You are advised to remove any valuables from your exhibit when you are not there.

When can I expect attendees to visit my booth?

Attendees will visit the booths at each of the breaks and during the evening reception on Tuesday, May 1st starting at 5:20 pm

What can I bring?

Bring tools, small equipment, displays, samples, and literature. Please be aware that all items must fit within in the 3' x 8' space.

Shipping?

The Greater Tacoma Convention & Trade Center does not receive any packages for exhibitors. If you need to ship a package you will need to arrange that with the UPS Store that is located near the convention center. Please call to make arrangements for when you will need your items as they will tell you what the costs are and what address to ship it to. The UPS Store's phone # is 253-284-2877

Vendor Prize Donations?

We will hold a door prize drawing at the end of the conference on Thursday. Please bring any prize to donate for the drawing to the registration desk with a business card for each prize. We ask that all prizes be dropped off at the registration desk by no later than 10:00 am on Thursday, May 3rd. We will announce your company name and the prize at the conference. As always, thank you for your donations.

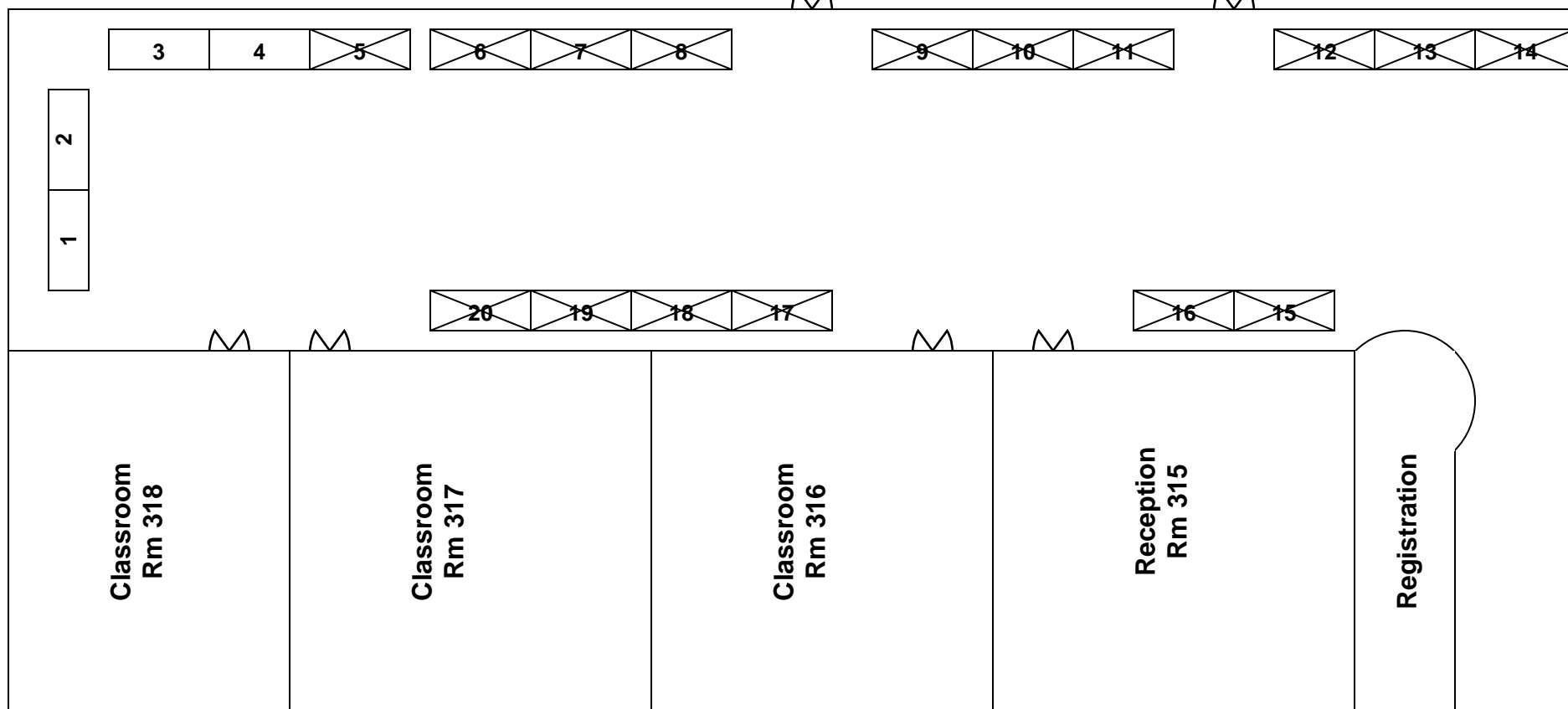
Exhibitor Table Diagram - Please register for space on the attached form and return it to us ASAP!!

WSU Center for Distance & Professional Programs

Phone: (800) 942-4978

Fax: (509) 335-7781

X'S indicate the space is already reserved!



1)	5) Ecology Personnel Brenda Regan	9) Golder Associates Inc Erin Alvarez	13) WA State Ecology	17) TestAmerica Joy Chang
2)	6) Electronic Data Sol'ns Joyce Wright	10) Blaine Tech Services Francis Thie	14) USGS Sandy Williamson	18) NEBC Sue Moir
3)	7) Cascade Drilling Inc Jim Pender	11) Landau Associates Julie Bohm	15) Ice Age Flood Institute George Last	19) Clear Water Compliance Nathan Hrdeback
4)	8) Instrumentation NW Brett Walker	12) Thermal Remediation David Fleming	16) Haen Environmental TJ Sison	20) Handford Dib Goswami

Map is a close approximation and locations may be adjusted to accommodate overflow.



Exhibitor Booth Assignment Form

May 1-3, 2007

Greater Tacoma Convention & Trade Center

**Return this form by FAX ASAP
to ensure your preferred exhibitor location**

Company Name: _____

Your Name: _____

Registered Name (if different): _____

Your Phone #: _____

E-mail Address: _____

Please refer to the attached Exhibitor Table Diagram. Spots with an X through them are already reserved. A list of exhibitors and assigned spots are noted on the Exhibitor Table Diagram. Please note the map is an approximation and there might be slight shifts in table upon arrival at the conference. This list is accurate at the time this is sent to you. Please note the top three spots you prefer.

**Return this form by fax to : (509) 335-7781
Early Registration Deadline is March 30, 2007**

Choice #1: _____

Choice #2: _____

Choice #3: _____

Do you need Power to your booth: ☐ Yes ☐ No

We cannot guarantee your choice. You will be notified if none of the choices are available. If you wish to know your assigned location prior to the conference, please call our office at 800-942-4978.

Name of any competitor you do Not want to be next to:

Note: Every effort is made to assure that all exhibitors have good table space with lots of customer foot traffic by each table. The Hydrogeology Symposium Committee has implemented this booth assignment process in order to eliminate competition for first come/first serve exhibitor spots and to allow exhibitors to set up the morning of the conference, instead of trying to get to the hotel early the night before.